

(1) It is the responsibility of each licensee to renew all licenses, permits and registrations on or before December 31 of each year. Failure to renew on or before December 31, shall prompt the Executive Director to send a final notice of expiration by certified mail, return receipt requested, to the last known address. An additional fee will be assessed to cover the certified mailing. Late penalties will be assessed on January 1 and the license will be suspended for non-renewal.

(2) The application for renewal shall include the required renewal fee together with current name and address of the applicant and such additional information as may be requested by the Board. Practice after expiration and before renewal shall

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be a violation of the Veterinary Practice Act and cause for suspension of license.

(3) Licenses will remain suspended until the receipt of all fees and penalties. Any applicant that has not completed renewal forms or has not paid all applicable fees or penalties by the date of the Board's first meeting of the New Year will be required to appear before the Board for reinstatement pleas. Absolutely no practice can occur until the license has been reinstated by the Board.

**Author:** Alabama State Board of Veterinary Medical Examiners

**Statutory Authority:** Code of Ala. 1975, §34-29-75.

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