

901:1-4-10

**Recordkeeping.**

- (A) Permit holders shall monitor and maintain records appropriate to the species documenting cleaning and feeding schedules, veterinary care, pest control, unique identification for each animal, and the disposition of each animal.
- (B) An owner applying for permit renewal forms will identify animals not on the original registration permit.
- (C) Identifying information for each animal shall be provided to the department for a permit holder data base.
- (D) Records required by division (A) of section 935.15 of the Revised Code shall be:
  - (1) Kept at the facility at which the animal is housed; and,
  - (2) Retained for one year past the expiration of the permit and any subsequent renewals.
- (E) Records required by divisions (A)(6) and (A)(7) of section 935.15 of the Revised code shall be sent to the department within thirty days of the creation of the record.

Effective:

R.C. 119.032 review dates:

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Certification

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Date

Promulgated Under:	119.03
Statutory Authority:	935.17
Rule Amplifies:	935.15, 935.17